

## Interim Service Agreement

An Interim Service Agreement is an agreement that PG&E has made available to property owners to permit service to remain active between tenancies. When an Interim Service Agreement has been executed, service will generally stay on when the tenant proves notice of its intent to move, and service will be transferred into the name of the landlord. This will occur continuously between tenancies until the Interim Service Agreement has been terminated.

Mail completed form to:

Pacific Gas and Electric Company  
Records Department  
P.O. Box 8329  
Stockton, CA 95208

Expedited Process:

Print and complete the form, and then send it to us via FAX to: (209) 476-7694. A representative will contact you to verify information and provide a completion time for your request.

### Interim Service Agreement

This Agreement between \_\_\_\_\_(Applicant) and Pacific Gas and Electric Company (PG&E) is to establish and govern the provision of all gas and electric service by PG&E during the time period commencing when a tenant in an individually-metered unit at Applicant's Facility requests termination of liability for payment of PG&E service, and ending when PG&E establishes service in the name of a new tenant in the same unit. The service provided by PG&E during this time period shall hereinafter be referred to as "Interim Service" at the Applicant's Facility below:

Applicant's Facility Address: \_\_\_\_\_

- 1) Applicant affirms that Applicant is the owner or manager of the property herein referred to as "Applicant's Facility," where Applicant's Facility is a property containing separately metered units for lease or rent to third party tenants.
- 2) Whenever a tenant at Applicant's Facility requests termination of liability for payment for the gas and/or electric service, PG&E will read the meter(s), render a closing bill to the tenant and transfer the account for Interim Service to Applicant. PG&E will send bills for Interim Service, including any applicable minimum charges or service charges, to Applicant at the mailing address shown below.

Applicant's Name \_\_\_\_\_

Applicant's Mailing Address \_\_\_\_\_

City, State and Zip Code \_\_\_\_\_

- 3) Applicant agrees to be responsible for all bills for Interim Service, including any applicable minimum charges or service charges, for all units within Applicant's Facility.
- 4) Unless otherwise specified by Applicant, electric Interim Service will be automatically assigned and billed to Applicant under the full service option of an applicable electric rate schedule, and/or under an applicable rate schedule under which gas is procured for Applicant by PG&E. Applicant must contact PG&E if Applicant is eligible for and wishes to select a rate schedule option other than the one automatically assigned to an account for Interim Service.
- 5) Nothing in this Agreement prevents Applicant from requesting a rate schedule change for the Interim Service account, at any time during the period of Interim Service. All rate schedule changes will become effective as specified in the applicable rate schedule and in accordance with PG&E's gas and electric Rule 12. If Applicant elects the direct access option for electric Interim Service, Applicant's Electric Service Provider must request direct access service in accordance with electric Rule 22.
- 6) When a closing bill is issued for Interim Service, PG&E may transfer the amount of such bill to one of the Applicant's open PG&E accounts in accordance with the provisions of PG&E's gas and electric Rule 8, Section C.

- 7) Should there be any conflict as to the starting date of a new tenant's responsibility for PG&E service provided at this address, Applicant assumes responsibility for payment of bills until the new tenant establishes service with PG&E. Applicant acknowledges that Applicant has no right to have PG&E retroactively adjust a bill for Interim Service in the event of a delay in establishing PG&E service in a tenant's name.
- 8) Applicant agrees that PG&E shall not be held responsible and will be indemnified by Applicant for any damages resulting from PG&E's failure to perform any part of this agreement. PG&E reserves the right to disconnect services to a tenant for non-payment of electric and/or gas bills in accordance with PG&E's gas and electric rules.
- 9) This agreement may not be assigned, in whole or in part, to another party.
- 10) This agreement may be terminated by either party with 10 days' written notice to the other party. Applicant agrees to provide PG&E with a minimum of 10 days' written notice prior to a change in Applicant's status as owner or manager of Applicant's Facility. If this Agreement is terminated for any reason, Applicant shall remain responsible for the payment of all charges for Interim Service which were incurred in the exercise of this Agreement.
- 11) Correspondence regarding this Agreement should be sent to PG&E at the following address:

*Pacific Gas & Electric Company  
 Correspondence Unit  
 P.O. Box 997310  
 Sacramento, CA 95899-7310*

- 12) This Agreement shall at all times be subject to such changes or modifications by the Public Utilities Commission of the State of California as said Commission may, from time to time, direct in the exercise of its jurisdiction.

**Pacific Gas and Electric Company**

**Applicant**

By: \_\_\_\_\_  
 Print Name: \_\_\_\_\_  
 Print Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

By: \_\_\_\_\_  
 Print Name: \_\_\_\_\_  
 Print Title: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Daytime Phone: \_\_\_\_\_

**Attached (if needed):**  
 Additional Applicant Facility Account Number(s)